



# SHADAMSTON COLLEGE

Dreams | Goals | Success

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DHET Centre No: 0899994812 / Accreditation No: 07-QCTO/SDP110722

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| TIME      |   |   |   |   |   |   |   |   |
| SIGNATURE |   |   |   |   |   |   |   |   |

Attach Photo Here

TITLE ( ✓ the box )

MR ☐ MRS ☐ MISS ☐

COURSE OR SUBJECT/S TO ENROL IN

YEAR OF STUDY

|   |   |   |   |
|---|---|---|---|
| Y | Y | Y | Y |
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OPTIONS ( ✓ the box )

FULL TIME ☐ PART TIME ☐ EXAM ONLY ☐

## SECTION A: STUDENT DETAILS

SURNAME

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FIRST NAME

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Choose one (✓ the box )

SOUTH AFRICAN ☐ NON SOUTH AFRICAN ☐

ID/PASSPORT  
NUMBER

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GENDER ( ✓ the box )

MALE ☐ FEMALE ☐

EQUITY ( ✓ the box )

BLACK AFRICAN ☐ CAUCASIAN ☐ COLOURED ☐ INDIAN ☐ OTHER ☐

### SECTION B: STUDENT ADDRESS

HOME  
ADDRESS 

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Z I P C O D E

SUBURB 

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CITY, TOWN 

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PROVINCE 

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COUNTRY 

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### SECTION C: ACADEMIC & HEALTH INFORMATION

PREVIOUS  
SCHOOL (NAME) 

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YEAR  
COMPLETED 

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HIGHEST QUALIFICATION ( ✓ the box )

MATRIC ☐ NO MATRIC ☐ NQF 4 ☐ NQF 5 ☐ OTHER ☐

ANY DISABILITY ( ✓ the box )

YES ☐ NO ☐

#### SECTION D: PERSON RESPONSIBLE FOR PAYING FEES

WHO IS RESPONSIBLE FOR PAYING THE FEES ( ✓ the box )

STUDENT ☐ COMPANY OR SPONSOR ☐ PARENT/GUARDIAN ☐

#### PERSON RESPONSIBLE FOR PAYING FEES DETAILS ( Fill in )

FULL NAMES

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ID/PASSPORT  
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#### SECTION E: NEXT OF KIN INFORMATION

SURNAME

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YOUR RELATION WITH NEXT OF KIN ( ✓ the box )

MOTHER ☐ FATHER ☐ SPOUSE ☐ SIBLING ☐ EXTENDED FAMILY ☐

GUARDIAN ☐ FRIEND ☐ OTHER ☐

## SECTION F: FINAL SECTION

PAYMENT METHOD ( ✓ the box )

MONTHLY PAYMENT ☐ FULL PAYMENT ☐

WHERE DID YOU HEAR ABOUT THE COLLEGE? ( ✓ the box )

GOOGLE ☐ OUTDOOR CORREX BOARD ☐ WORD OF MOUTH ☐ PAMPHLET ☐

FAMILY/FRIENDS ☐ COLLEGE SIGNBOARD OUTSIDE ☐ FACEBOOK ☐

PREFERRED METHOD OF CONTACT ( ✓ the box )

CALL ☐ EMAIL ☐ WHATSAPP ☐

The student, applicant, account/fee payer, lawful guardian and/or sponsor are herein collectively referred to as the “student “. By acceptance to Shadamston College, and where the student has entered upon student at Shadamston College pursuant to the contract of enrolment entered into with Shadamston College, the student shall be jointly and severally responsible for the fulfillment of all terms and conditions of the agreement.

### 1. Compliance with Shadamston College Rules and Regulations.

The student will comply with all the rules and regulations of Shadamston College as may be laid down from time to time with the intent and purpose of entering the highest possible academic standard and the best creative result from the whole student body.

### 2. Student Liability for Damage or Loss.

The student shall be responsible to pay for all damage or loss caused by the student to any property of Shadamston College or any other person lawfully on the premises of Shadamston College.

### **3. Legal Declaration of Indemnity**

The student hereby indemnifies Shadamston College against any risk, loss or damage of whatsoever nature or kind of arising out of any claim, which may be preferred against Shadamston College as a result of any happening of whatsoever nature or kind which may take place on the premises of Shadamston College, or in connection with the affairs and activities of Shadamston College in which the student takes part. Neither Shadamston College nor any official employee or representative of Shadamston College acting in his/her capacity as such shall be liable for any damage arising out of the death, bodily harm, loss of health or illness of any student howsoever caused.

Furthermore the student hereby holds Shadamston College free from any claim of whatsoever nature or kind arising out of any loss or damage which may be suffered by the student whilst on the premises of Shadamston College or in connection with the activities of Shadamston College arising from any cause whatsoever. Neither Shadamston College nor any official employee or representative of Shadamston College acting in his/her capacity as such shall be liable for any damage to any property owned by or in the custody of any student, howsoever caused.

The student hereby indemnifies Shadamston College against any claim made against Shadamston College in respect of any damages arising out of the fault of the applicant.

### **4. Termination of Studies**

In the event of any student desiring to terminate studies, for any reason whatsoever, *this shall not absolve the student to this contract from full liability for the payment of fees and any other charges.*

#### **Registration Fee**

All monies paid in respect of registration fees, student card and uniform is strictly non-refundable.

#### **Examination Fee**

Examination fee is non-refundable.

Examination fee will only be refunded if the learner cancels registration before the said learner has been registered with the examination body/center.

#### **Tuition Fee**

I. The applicant/student accepts that they will continue making *monthly payments between the 1st and 7th of every month until their study fees has been paid in full.*

II. The applicant/student has the right to cancel the tuition fee within *7 working days* from the date of registration but in writing, where after, the tuition fee shall not be cancelled and no refund shall be claimed as a result of cancelation.

III. Tuition refunds, as a result of cancellation will be determined by the cancellation committee and if the committee consents then the *refund will be processed within 21*

*working days after the date of cancellation. In the event of termination or cancellation, the College will withhold 40% of the Tuition Fees.*

IV. Shadamston College will only refund prepaid tuition, i.e. *tuition paid in advance not monthly (ie. Once Off Tuition Fee Payment)*

## **5. Copyright**

The student accepts that any product/s, including manuals, or any documentation from Shadamston college shall be respected and not copyrighted under any circumstances.

The copyright on all lectures and material received from the College that may include, but not limited to, any printed or electronic media shall not be violated by the student.

## **6. Academic Performance**

*The student accepts that in the event of the behavior or academic progress of the student being in any way reasonably unacceptable to the principal or management of Shadamston College, such principal or management, in the exercise of his/her sole discretion, shall have the right to determine and cancel the student/s entitlement to attend the College. Under no circumstance will the registration fees or other fees paid be refundable, this includes the Once Off Tuition Payment.*

## **7. Student Fees**

*In the event of any fees due by the student being unpaid on due date, the full balance of such fees remaining unpaid shall become immediately due and payable.*

A statement of accounting reflecting the amount due by the student and certified as correct by the Bursar of Shadamston College is hereby agreed to be prima facie evidence of the amount so certified and to support an Application for summary Judgments by Shadamston College against the student. Shadamston College reserves the right to cede the collection of fees to a financial house or other institution.

In the event of any proceedings being instituted by Shadamston college against the student then, by the signature hereto the student consents, in terms of section 45(1) of Magistrate's court Act No 32 of 1994, as amended from time to time, to any proceedings which may be instituted in the Magistrate's court which has jurisdiction in terms of section 28(1) of the Magistrate's court, as so amended, notwithstanding the amount of the claim.

The student shall be liable for all legal costs and charges on an attorney and client scale incurred by Shadamston, as well as all tracing costs, collection costs, and any other imbursements which are incurred in recovering monies which may at any time be owed by the student to Shadamston College .

*The student will not receive reports, diplomas or exam results unless account is paid up in full.*

*A student who has failed the academic year shall not receive any reimbursement of their tuition fee.*

### **8. Failure to Complete Form**

The college will not accept any liabilities whatsoever caused as a result of the student's failure to complete, return signed form and check prelims for all external/department exams. Where notification of such processes has been made through the official college notice boards furthermore no liabilities shall be accepted as results of wrong or false declaration on the application.

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STUDENT/APPLICANT SIGNATURE

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DATE SIGNED

I do hereby declare that I have received, read and understood the SHADAMSTON COLLEGE, Terms and conditions relevant to program information and the schedule of applicable tuition fees which shall apply to me in full capacity.

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PARENT/GUARDIAN/SPONSOR

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DATE SIGNED